



## **Occupational Therapy Letter of Recommendation Authorization Form**

Letters of recommendation which are made from the recommender's personal observations or knowledge do not require a written release from the student who is the subject of the recommendation. However, if the student wishes the recommender to include personally identifiable information from a student's education record (such as grades, GPA, etc.), the student must provide a signed release.

I hereby give \_\_\_\_\_ (recommender) authorization  
to access the following items in my education record for the purpose of writing a letter of  
recommendation:

Grades for all classes

Grade(s) for the following classes:

GPA

Class rank

Professional behaviors/attributes

Other:

I give the recommender authorization to provide the above information to the  
institutions, agencies, and/or employers listed below:

Signature:

Date: