



PETITION FOR UNDERGRADUATE STUDENT TO ENROLL IN GRADUATE COURSES BEFORE COMPLETION OF BACCALAUREATE DEGREE

Undergraduate students who have successfully completed **ninety (90)** credit hours may register for up to **twelve (12)** graduate credit hours at the 500 or 600 level with the approval of the Graduate Dean serving as designee for the Vice President of Academic Affairs. Such permission does not constitute admission to the Graduate School or graduate program as a degree seeking student. Moreover, undergraduate students who qualify for and are approved to a graduate program through an official early, fast-track admission practice may register for graduate program requirements and these credit hours may apply to both undergraduate and graduate degree requirements.

Students shall pay graduate tuition, and the courses shall be recorded on a graduate transcript. Undergraduate students without a baccalaureate degree enrolled in graduate credit have an undergraduate status and are considered special students in the Graduate School. Evidence of an earned bachelor's degree is required for full admission to the Graduate School.

I, _____, petition the Graduate School for permission to enroll in the course designated below for graduate credit. I affirm I have completed _____ hours in my undergraduate degree and my undergraduate grade point average is _____.

Course Prefix/ Number	Course Title	Semester Hours	Instructor's Signature

Approval of these courses **DOES NOT** imply admission to an advanced degree program. Such admission must be established through regular procedures.

Signature of Student

Student ID #

Local Address

Phone Number or Email Address

Signature of Student Advisor

Signature of Graduate Dean

* An unofficial transcript **MUST** accompany this petition to register for graduate courses. A student's course load may not exceed 15 semester hours of work without approval for overload.

NOTE: The student's registration form must be signed by the Dean of the Graduate School in order for the credit to be awarded.